



# GEORGIA DEPARTMENT OF AGRICULTURE

## JOB ANNOUNCEMENT

Gary W. Black, Commissioner

- Leave Benefits
- Insurance
- Paid Holidays
- Retirement

<b>JOB TITLE:</b>	PS: AGRICULTURE COMPLIANCE SPEC (EL)
<b>POSITION NUMBER:</b>	00052859
<b>LOCATION:</b>	FOOD SAFETY DIVISION - METRO DISTRICT <b>THIS POSITION IS ASSIGNED TO DeKALB COUNTY. (APPLICANT MUST RESIDE IN THIS COUNTY OR BE WILLING TO RELOCATE)</b>
<b>POSTING DATE:</b>	NOVEMBER 12, 2014
<b>APPLICATION DEADLINE:</b>	OPEN UNTIL FILLED
<b>WHO MAY APPLY:</b>	ALL QUALIFIED APPLICANTS
<b>PAY GRADE:</b>	12
<b>ENTRY SALARY:</b>	\$2,583.34/Month OR Salary Commensurate With Experience.

**DESCRIPTION OF DUTIES:** THIS POSITION IS ASSIGNED TO DeKALB COUNTY. (APPLICANT MUST RESIDE IN THIS COUNTY OR BE WILLING TO RELOCATE). Inspects and investigates food facilities for compliance with applicable health and sanitation laws and regulations. Duties will involve collecting food samples for laboratory analysis, verifying accuracy of scales, checking refrigeration equipment for proper operation, proper product packaging and labeling, observation of food facility employees, proper equipment cleaning procedures and proper handling of insecticides and sanitizing chemicals.

**MINIMUM QUALIFICATIONS:** Completion of a bachelor's degree in agronomy, animal science, biology, chemistry or a related area OR Certification as a registered sanitarian or environmental health specialist.

**NOTE:** A copy of your **official** college transcript must be submitted with your application/resume to the Georgia Department of Agriculture, Personnel Office, 19 Martin Luther King, Jr. Drive, Room 300, Agriculture Building, Atlanta, Georgia 30334 to help us determine if you meet the qualifications for this position. Failure to submit a transcript can result in not being eligible for this specific position.

**PREFERRED QUALIFICATIONS:** Preference will be given to applicants, who, in addition to meeting the Minimum Qualifications, possess knowledge, skills and abilities in the following areas:

- Certification as a registered sanitarian or registered environmental health specialist by the National Environmental Health Association (NEHA) OR two years of professional experience conducting inspections and investigations for compliance with established state and federal health and food and/or milk sanitation laws, rules and regulations.
- Working knowledge of Windows computer operating system and applications.

**HOW TO APPLY:** (WE ACCEPT APPLICATIONS AND/OR RESUMES BY EITHER TRANSMISSION LISTED BELOW.)

- Mail a completed State of Georgia application and/or resume to Personnel, Georgia Department of Agriculture, Personnel Office, Room 300, Agriculture Building, 19 Martin Luther King, Jr. Drive, S.W., Atlanta, Georgia 30334;
- Fax a completed State of Georgia application and/or resume to (404) 463-8196;
- E-mail a completed State of Georgia application and/or resume to [GDPersonnel@agr.georgia.gov](mailto:GDPersonnel@agr.georgia.gov).

**PLEASE REFERENCE THE JOB TITLE AND POSITION NUMBER WHEN APPLYING.**

**ALL QUALIFIED APPLICANTS WILL BE CONSIDERED, BUT MAY NOT NECESSARILY RECEIVE AN INTERVIEW.  
NO NOTIFICATION WILL BE SENT TO APPLICANTS EXCEPT THOSE WHO ARE SELECTED FOR INTERVIEWS.**

**AN EQUAL OPPORTUNITY EMPLOYER  
IF YOU NEED AN ACCOMMODATION FOR AN INTERVIEW,  
PLEASE CONTACT THE PERSONNEL OFFICE AT (404) 656-3615.**